Official Withdrawal from the University

Withdrawing for the University means you intend to withdraw from all classes that have not been completed up to that time.

- A student who leaves the University voluntarily before the end of the fall or spring semester must withdraw from all classes or notify the Office of the Registrar in writing.
- Students who do not withdraw officially from a class they fail to complete will receive an “F” in that class.
- Students with holds on their registration should contact the Office of the Registrar for assistance in processing the withdrawal.

**Important!** If you receive financial aid, please read this information carefully and contact the Student Accounts Office if you have questions.

**Withdrawing from All Classes**

1. Log in to your Student Center.
2. Click the **Official Withdrawal Request** link.
3. Select the term of your withdrawal to continue.

Withdrawal may result in required repayment of some financial aid. If you have questions, please contact the Student Accounts Office at 479-575-5051.

Please select the term and session from which you would like to withdraw. LAW STUDENTS must consult with their Academic Dean prior to withdrawing.

**Term, Academic Career, Academic Session**

Please click here for more information regarding the University withdrawal policy.
4. Click the **Begin Withdrawal Process** button to continue withdrawing from your classes.

5. A questionnaire is available to provide the University important information about your withdrawal.
   - You may choose to continue without taking the questionnaire.

6. Click **Yes** to continue with your withdrawal. *This is the last opportunity to retain your enrollment.*
   - If you select **No**, the withdrawal process is cancelled and you are still enrolled in your classes.

7. A verification message appears indicating your withdrawal is successful. Click **OK** to continue.

**NOTE** Remember to contact the Office of Student Accounts for possible financial obligations resulting from your withdrawal from the University.